



3i Infotech®
LIMITLESS EXCELLENCE

BSEFCL Applicant Portal User Manual

Date:- 27 April 2021

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1. INTRODUCTION

This document attempts to describe the operational aspects of software with a view to assist all those BSCC applicants who will be using the software. The document provides step-wise instructions for various aspects of the application with visual screens for easy and better understanding. It also describes the error messages encountered while working with the software with appropriate remedial actions required.

Web Based Application 'BSCC Applicant Portal' will be used by BSCC applicants to achieve the following objectives:

- View self-details and account summary.
 - Track Loan Status.
 - View Disbursement details.
 - View New Notifications.
 - View FAQ
- The minimum system requirements for accessing the website are:
- Google Chrome
 - Internet Explorer-11.0

2. LOGIN

In this page, Applicant is having the provision to login in the portal by using his credentials. The Applicant needs to open the website of the application www.bsefcl.bihar.gov.in and perform the following actions:

Open the Web site and Enter the following details:

- Username (same used in MNSSBY)
- Password



- In case the applicant enters incorrect Username, System will display an error message "**Invalid User**".

3. FORGOT PASSWORD

In case Applicant forgets the password, he/she can click the option Forgot Password. Applicant needs to enter the following details:

- Registered Mobile Number
- Registered Email Id
- OTP (Sent on Email Id/Mobile)
- Captcha code

Applicant will receive an OTP in the registered mobile/email and he/she can reset the password.



The screenshot shows the 'Forgot Password' page of the Bihar Student Credit Card / Scholarship Portal. The header includes the Bihar Government logo, the text 'शिक्षा विभाग, योजना एवं विकास एवं श्रम संसाधन विभाग' (Department of Education, Planning and Development and Labour Resources Department), and 'बिहार स्टूडेंट क्रेडिट कार्ड / स्वयं सहायता भत्ता / कुशल युवा कार्यक्रम' (Bihar Student Credit Card / Self-Help Allowance / Kusal Yuva Program). A navigation bar contains links: HOME, APPLICATION STATUS, GUIDELINES, FAQ, HOW TO APPLY, FEEDBACK AND GRIEVANCE, CONTACT US. A 'हिंदी' (Hindi) button is also present.

The 'Forgot Password' section contains the following fields and buttons:

- Enter Registered Mobile Number*
- Enter the Registered Email Id*
- OTP (Sent on Email Id/Mobile)
- Enter the code shown below
- Captcha code: 9Y7K8U
- Buttons: Send OTP, Submit, Close

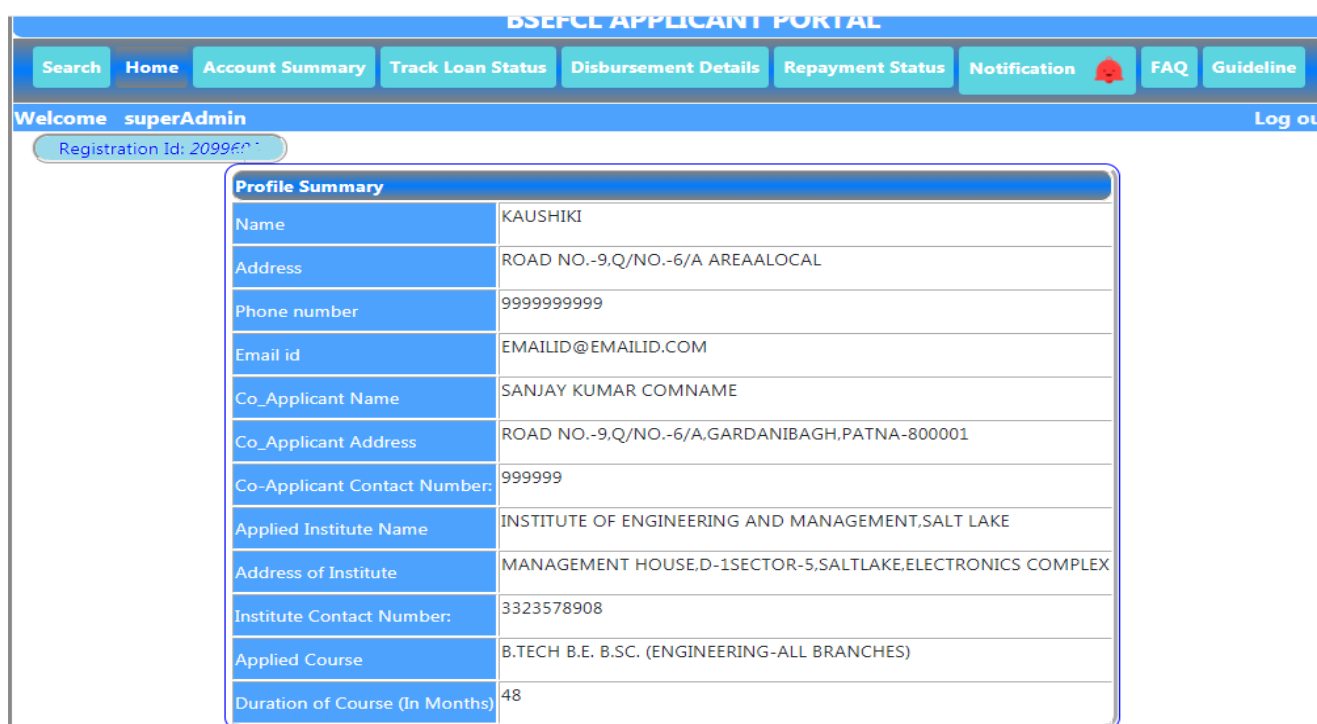
Copyright ©2016 MNSSBY

मुख पृष्ठ गोपनीय नियम एवं शर्तें


4. Home

On successful Login, System will display the Applicant's Profile Summary.
Applicant can view the following details:

- Name
- Address
- Phone Number
- Email Id
- Co- Applicant Name
- Co- Applicant Address
- Co- Applicant Contact Number
- Applied Institute Name
- Address of Institute
- Institute Contact Number
- Applied Course
- Duration of Course



BSEFCL APPLICANT PORTAL

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Welcome **superAdmin** Log out

Registration Id: 20996000

Profile Summary	
Name	KAUSHIKI
Address	ROAD NO.-9,Q/NO.-6/A AREAALOCAL
Phone number	9999999999
Email id	EMAILID@EMAILID.COM
Co_Applicant Name	SANJAY KUMAR COMNAME
Co_Applicant Address	ROAD NO.-9,Q/NO.-6/A,GARDANIBAGH,PATNA-800001
Co-Applicant Contact Number:	999999
Applied Institute Name	INSTITUTE OF ENGINEERING AND MANAGEMENT,SALT LAKE
Address of Institute	MANAGEMENT HOUSE,D-1SECTOR-5,SALT LAKE,ELECTRONICS COMPLEX
Institute Contact Number:	3323578908
Applied Course	B.TECH B.E. B.SC. (ENGINEERING-ALL BRANCHES)
Duration of Course (In Months)	48

5. ACCOUNT SUMMARY

In this feature, user can view the details related to the Loan sanctioned to him/her and the disbursed loan amount.

User Can also download his/her Sanction and Agreement Letter on this page

Applicant needs to click 'Account Summary' to view the following details:

- Loan Account Number
- Loan Sanctioned
- Loan Disbursed
- Repayment Tenure in Months

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Account Summary

Loan Account Number	Loan Sanctioned('₹')	Loan Disbursed	Repayment Tenure(Months)
2099605	₹400,000.00	₹150,000.00	84
Total	₹400,000.00	₹150,000.00	

You can download the Sanction and Agreement Letter here

Sanction Letter

Agreement Letter

6. TRACK LOAN STATUS

In this feature, user can view Current Status Of Loan Application. User can view the Abbreviation of his/her application Status with the detail information as "Stage meaning" and "Whom to Contact" .

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Welcome **superAdmin**

Current Status Of Loan Application : Initiate Payment

Application Status Abbreviation

S/N	Application Stage	Stage Meaning	Whom to Contact
1	New Apps	New Application received post DPO Approval (District DRCC)	DRCC
2	Data Check	New Application at Initial verification (District DRCC)	DRCC
3	L1 – Approval	Application pending at DRCC Manager Approval (District DRCC)	DRCC
4	L2 – Approval	Application pending for Sanctioning (HQ)	HQ
5	Offering	Application Pending for Agreement (District DRCC)	DRCC
6	Payment Maker	Application pending at First Level Payment Verification (HQ)	HQ
7	Payment Checker	Application pending for Payment Authorization (HQ)	HQ
8	Disbursement Bank Clearance	Application pending for Payment file generation (HQ)	HQ
9	Disbursement Bank Clearance	Application sent to bank for Payment. (HQ)	HQ
10	Cheque Handover	Payment Disbursed and Notification sent to Applicant /Institutes	HQ

7. DISBURSEMENT DETAILS

In this feature Applicant can view the disbursement details and can download the details in PDF format.

Applicant needs to click 'Disbursement details' to view the following details:

- Beneficiary Names
- Account No
- IFSC Code
- Loan Disbursed
- Disbursement Date
- Mode of Payment
- UTR/DD No.
- DD TRACKING NO
- Status

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Welcome superAdmin Log out

Registration Id: 20996

Disbursement Details									
Sr No.	Beneficiary Names	Account No	IFSC Code	Loan Disbursed	Disbursement Date	Mode of Payment	UTR/DD No.	DD TRACKING NO	Status
1	institute of engineering and management,salt lake	184104000054214	ibkl0000184	50000	15/10/2018	RTGS	N288180656087136	NA	Success
2	institute of engineering and management,salt lake	184104000054214	ibkl0000184	50000	31/12/2018	RTGS	N365180713675445	NA	Success
3	institute of engineering and management,salt lake	184104000054214	ibkl0000184	50000	03/07/2019	RTGS	N184190866424445	NA	Success

Download Disbursement Details

➡
Click here to download the Disbursement details

8. Repayment Status

The applicant can view the 'Repayment Status' with Repayment Schedule. Applicant can also pay the dues amount by using this feature.

Applicant can view the following details in Repayment Schedule:

- Principal Amount
- Monthly Installment Amount(in Rupees)
- Installment Date
- Payment Status

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Repayment Status

Loan Account No	Total Overdue Amount	Next Due Date
BSEFCL10020996054	0	01/07/2030

Pay Your Dues

Enter Your Amount To Pay

Pay

Repayment Detail

Payment Type	Receipt Date	Total Receipt Amount	Payment Mode	Payment Status
NA	NA	NA	NA	NA

Repayment Schedule

Installment Number	Principal Amount	Monthly Installment Amount (₹)	Installment Date	Payment Status
1	148125	1875	01-AUG-2023	N
2	146250	1875	01-SEP-2023	N

9. Notification

In this feature, system will display the notification to the specific applicant by clicking on "Action".



Documents			
Sanction Letter Agreement Letter			
Notification			
Select	Date	Subject	Action
<input type="checkbox"/>	14/09/2018	Details of payment made	View

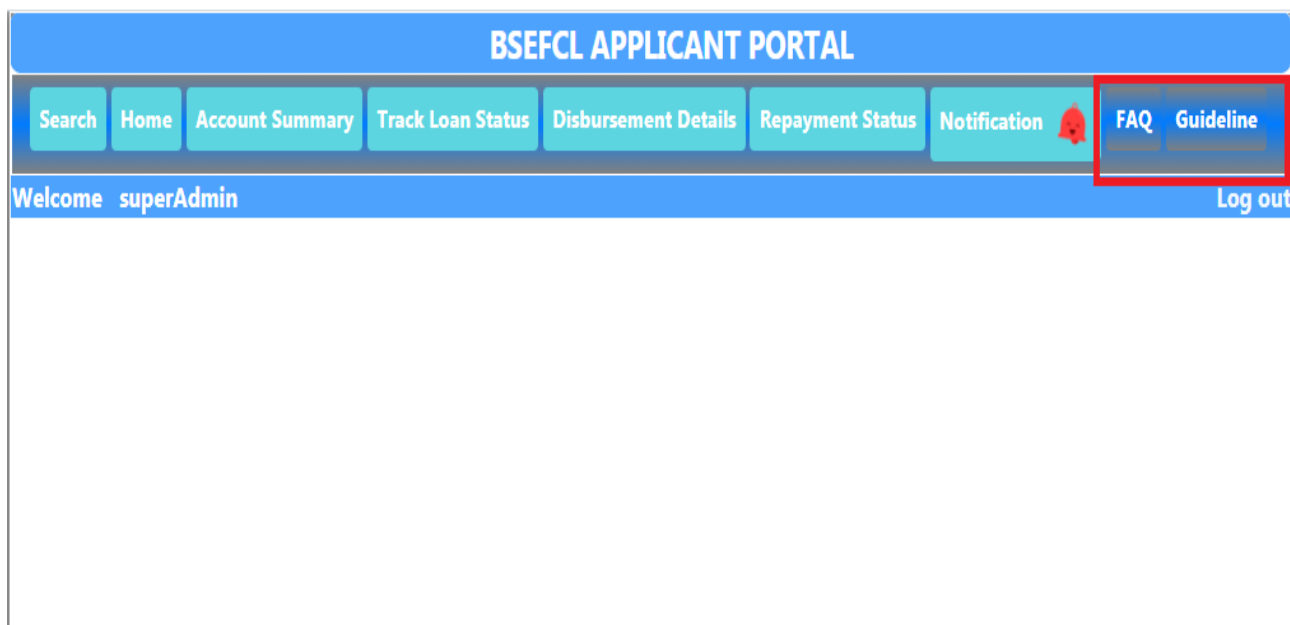


Documents			
Notification			
Select	Date	Subject	Action
<input type="checkbox"/>	14/09/2018	Details of payment made	View
<p>Dear CHANDAN KUMAR, This is in reference to your application for Student loan Registration no : 1008555. Transaction has been successful to beneficiary CHANDIGARH UNIVERSITY for the amount Rs. 66600 with UTR No N253180629048460. In case of any discrepancy in the amount sent to college/yourself, kindly send an email to txn.bsefc@gmail.com within 3 working days so that appropriate action can be taken. It shall be assumed that the amount transferred is appropriate in case there is no objection raised within 3 working days from the receipt of this Email. Regards, BSEFCL.</p>			
Close			

10. FAQ and Guideline

This feature includes the general guideline provided by the government pertaining to the schemes.

To view the Guidelines and Frequently asked questions, applicant needs to click on the button FAQ or Guidelines.



*****END*****



About 3i Infotech

3i Infotech is a global Information Technology company committed to Empowering Business Transformation.

With a comprehensive set of IP based software solutions and a wide range of IT services, 3i Infotech has successfully transformed business operations of customers globally. The Company has a very strong foothold in geographies like North America, India, Asia Pacific, Middle East and Africa and South Asia. The Company's products and services address the dynamic requirements of BFSI, Government, Manufacturing, Retail, Distribution, Telecom and Healthcare.

The flagship products include Amlock®, Kastle®, MFund®, Orion® and Premia®. A robust capability in the services domain is evident through consulting services, business optimization services and an extensive expertise in mobility, data analytics, big data, testing and application development services.

The Company has over 4800 employees in 18 offices across 11 countries and over 1000+ customers in

