

Government of India
Ministry of Home Affairs
Directorate General Border Security Force
(Personnel Directorate: Recruitment Section)

/// ONLINE DETAILED ADVERTISEMENT ///

Online applications are invited from eligible and interested Male and Female Indian citizens for filling up the under mentioned vacancies of Group-‘A’ (Gazetted- Non Ministerial (Combatised) posts in the Border Security Force, Air wing, Ministry of Home Affairs, Government of India through **Online Mode only** for vacancy year-2023 :-

Name of posts	Wing	Category wise Vacancies					Total	Pay Scale
		UR	EWS	OBC	SC	ST		
Assistant Commandant (Logistic)	Rotary Wing	-	-	1	-	-	1	Pay matrix Level-10 (Rs.-56,100- 1,77,500) as per 7 th CPC

NOTE

- (i) Vacancies are subject to change (may increase or decrease) due to administrative reasons. BSF reserves the right to make changes or cancel or postpone the recruitment without assigning any reason.
- (ii) Any amendment/Notice will only be published on BSF Website. Candidates in their own interest are requested to log on to <https://rectt.bsf.gov.in> regularly for updates.

2. NATIONALITY/CITIZENSHIP :-

Candidate must be a citizen of India.

3. DISQUALIFICATION :-

- a) No person,
- i) who has entered into or contracted a marriage with a person having a spouse living; or
- ii) who having a spouse living, has entered into or contracted a marriage with other person, shall be eligible for appointment under these rules:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- b) Conviction by any Court of Law
- c) Dismissal from Government Service.
- d) Termination from BSF during probation.

4. ELIGIBILITY CONDITIONS:-

(A) AGE LIMIT

S.No.	Name of Post	Age
1.	Assistant Commandant (Logistic)	Not exceeding 35 years of age as on the closing date of receipt of online application.

Note- Crucial date for determining the age limit in each case shall be closing date on receipt of online application.

• **RELAXATIONS OF UPPER AGE LIMIT ARE AS UNDER:-**

Age relaxation to different category of eligible candidates for the posts will only be given according to vacancy exists in respective category.

S/No.	Category	Age Relaxation permissible beyond the upper age limit
1.	OBC	03 years
2.	Govt. Officers (OBC Category) who have rendered not less than 3 years regular and continuous service as on closing date.	08 (5 +3) years
3.	Children and dependent family members of those killed in the communal riots of the year 1984 and Gujarat riots of the year 2002 (OBC)	08 years (5 + 3) years

NOTE

- (i) Age of candidates will be determined on the basis of Date of Birth as recorded in their matriculation Examination Certificate or an Equivalent certificates available on the closing date of submission of online application and no subsequent request for its change will be considered or granted.
- (ii) Prescribed format of certificate for reserved categories are attached as per **Annexure-'B' and B-1** for OBC category.
- (iii) Vacancy of the post is only in OBC category. Hence, other category candidate except OBC candidate will not be submitted their online application for the ibid post. Other wise their application will be treated as rejected.
- (iv) A person seeking appointment on the basis of reservation to OBC must ensure that he/she possesses the caste/community certificate as per prescribed format given in the advertisement. The crucial date for this purpose will be the closing date for receipt of online applications.
- (v) Every candidate seeking reservation as OBC is required to submit a certificate in prescribed format (**Annexure-'B'**) regarding his/her OBC status and non-creamy layer status issued by the Competent Authority. Candidates claiming OBC status may ensure that he/she possess caste/community certificate and does not fall in creamy layer on the crucial date i.e. closing date for receipt of application. (In order to ensure it, a declaration in addition to the certificate issued by the Competent Authority will also be obtained from the candidates seeking reservation as OBC in the format attached as **Annexure-'B-'1'**).

(B) EDUCATIONAL QUALIFICATION

S/No.	Name of Post
(i)	Assistant Comdt (Logistic)

a) **Essential**

Degree in Engineering from a recognized university or Associate Member of Institute of Engineers;

OR

MBA in Material Management from a recognized University or Institution;

OR

Degree in any discipline from a recognized University or institute with one year's post Graduate diploma in store Management or Material Management from a recognized University or Institute.

(b) Desirable

(i) One year experience in Logistic or Aviation related field from a recognized organization.

Note – I: Qualification are relaxable at the discretion of the Central Government in the case of candidates otherwise well qualified.

(C)

Physical Standard Test		
	Men	Women
Height	165 cm	157 cm
Chest	81 cm (Unexpanded) Expansion with 5 cms minimum	NA
Weight	50 Kgs	According to height but not less than 46 kgs

(d) MEDICAL STANDARDS

The Medical Examination including visual standard will be conducted as per revised uniform guidelines for recruitment Medical Examination of GOs and NGOs in the CAPFs & AR as circulated by MHA vide their Office memorandum No.A-VI-1/2014-Rectt(SSB) dated 20th May 2015 and subsequent amendment thereof., Revised uniform guidelines for Review Medical Examination in CAPFs & AR for GO's & NGO's circulated by MHA (Police-II Division) vide their office Memorandum No.E.32012/ADG(Med)/DME& RME/DA-1/2020/1166 dated 31 May'2021 and subsequent amendment thereof.

(c) TATTOO :-

- **Content:** - Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are permitted.
 - **Location:-** Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.
 - **Size:** - Size must be less than ¼ of the particular part (Elbow or hand) of the body.
 - In case of candidate has undergone removal of tattoo (s) prior to appearing for recruitment process and the same has faded substantially, this will be treated as a "scar" and not a tattoo. Such candidate will be permitted to undergo the entire selection process with approval of Presiding officer of the recruitment Board. Further, the scar resulting due to removal of tattoo will be reviewed by the Medical Board of officers during detailed Medical examination.
- (d) The medical examination will be done as per the parameters issued by MHA in Medical Manual dated 20/05/2015, Revised uniform guidelines for Review Medical Examination circulated by MHA (Police-II Division) vide their office Memorandum No.1166 dated 31 May'2021 and subsequent amendment thereof.
- On completion of detailed medical examination, if a candidate is declared Medically Unfit during detailed medical examination, he/she will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating reasons for being unfit, as per **Annexure- 'C'**. Review Medical Examination (RME) of candidates will be conducted in continuation of DME preferably on the next day of DME. The consent for RME as per **Annexure-'C'** duly signed by the candidate should be submitted within 24 hrs after he/she is informed of his/her unfitness in DME. Review Medical Examination (RME) is conducted to rule out the possibility of an **Error of Judgement** in the decision of initial Medical Board/DME board. Decision of

Review Medical board will be final. No appeal/representation against the decision of Review Medical board will be entertained.

5. PROCESS OF CERTIFICATION AND FORMAT OF CERTIFICATES:

- (i) OBC category Candidates, who wish to be considered against vacancies reserved/or seek age-relaxation must submit requisite certificate issued by the Competent Authority in the prescribed format when such certificate are sought by the concerned selection board at the time of documentation and does not fall in creamy layer on the crucial date i.e. closing date for receipt of application. (In order to ensure it, a declaration in addition to the certificate issued by the Competent Authority will also be obtained from the candidates seeking reservation as OBC in the format attached as **Annexure-'B-1'**). Otherwise, their claim for OBC status will not be entertained. The formats of the certificates are annexed. Certificates obtained in any other format will not be accepted. Any similar request made by the candidates after the stage of documentation will not be considered.

NOTE

- (i) Candidates are warned that they will be permanently debarred from the examination conducted by the BSF in case they fraudulently claim OBC/Central Govt. servant.
- (ii) Candidates should note that the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate available on the closing date of submission of application will be accepted for determining the age and no subsequent request for its change will be considered or granted.

6. SELECTION PROCEDURE : Selection procedure for the above post will be as under:-

i) FIRST PHASE (WRITTEN EXAMINATION)

1st phase of examination i.e Written Examination will be conducted at the Examination Centre . The date and time venue of Written examination will be fixed by HQ DG BSF, Question papers will be printed bilingual i.e Hindi & English both. There will be two composite papers are as under :-

**a) First paper (Objective type multiple choice) Time -1 Hour and 30 minutes)
(OMR answer sheet)**

Subjects	Nos of Questions	Marks	Duration
General English	10 Questions	10 Marks	01 Hour and 30 minutes
General awareness	20 Questions	20 Marks	
Reasoning	10 Questions	10 Marks	
Technical Subject	60 Questions	60 Marks	
	100 Questions carrying	100 Marks	

b) Second paper (Descriptive Type) Time-02 Hrs

- i) **Short Answer type- 10 Questions -5 Marks each – 50 Marks**
ii) **Long Type - 05 Question - 10 Marks each -50 Marks**
Total - 15 Questions carrying - 100 Marks

THE MINIMUM QUALIFYING MARKS OF WRITTEN EXAMINATION FOR EACH PAPER FOR THE POST

- i) OBC category candidates – 50 %
(01 Vacancy notified for OBC Category only)

Note :-

- a) However, number of candidates to be qualified in written examination will be restricted maximum ten times of number of vacancies or qualified candidates whichever is less, for appearing in 2nd phase examination. There will be no re-evaluation of answer sheet.
- b) Candidates are not permitted to use Mobile Phone, Calculator or any other electronic/electrical device for answering any paper (Test Booklets). Candidates will not bring Mobile Phone, Calculator or any other electronic/electrical device inside the Examination premises. Possession of these items, whether in use or not, will be considered as "use of unfair means" in the Examination and appropriate action will be taken by the department against such candidates, as per extant policy of the department.
- c) The 1st paper of written Examination will be conducted on OMR based answer sheet. If the candidate did not properly shade/wrongly shaded/did not fill/wrongly filled his/her mandatory data ovals i.e Roll number, question Booklet series code, Category and sub-category etc in the OMR Answer sheet, it will be rejected at the initial stage and the OMR answer sheet will not be further evaluated for which candidate himself will be responsible for such rejection. Further, 2nd paper of written examination will be descriptive type and candidate will be filled the columns properly, which is essential for evaluation purpose.
- d) Standard and syllabus of written examination is placed at **Annexure_'D'**

ii) SECOND PHASE OF THE EXAMINATION

Successful candidates in 1st phase Examination i.e Written Examination will appear before the selection board for Second Phase Examination i.e. Documentation, Interview and Medical Examination on due date at the Centre, which will be communicated to them through E-Mail address/SMS for call letters through online Admit Card/Call Letters. They will be put through subsequent stages of test. Candidates have to qualify all the stages of the Second phase examination one by one. Any candidate not qualifying in any of the events of examination will be eliminated from the process of recruitment.

(a) DOCUMENTATION

Original testimonials/certificates of the candidate will be checked to confirm the eligibility of the candidates at the Centre on the date and time fixed by the department, which will be communicated to the candidates through E-Mail address/SMS for call letters/admit cards through online. If candidate does not produce original documents during documentation i.e Matriculation certificate as proof of date of birth, Educational/Technical degree certificate with marks sheets, Caste certificate of OBC category and candidate does not fall in creamy layer on the crucial date i.e closing date for receipt of application and other documents as per post eligibility criteria.. Any candidate, who will not possess the documents as per eligibility criteria during documentation, he/she will be disqualified. Documentation will be qualifying in nature.

(b) INTERVIEW

Candidates declared qualified in the Documentation will only be allowed to appear before the selection board for Interview. The interview and personality test carries 50 marks. The minimum qualifying marks of interview as under :-

- i) For OBC category candidates – 50 %

(01 Vacancy notified for OBC Category only)

NOTE :-

- (i) Candidate will be put through subsequent stages. Candidates have to qualify all the stages of the examination one by one. Any candidate not qualifying in any of the events of examination will be eliminated from the process of recruitment.

(ii) **MEDICAL EXAMINATION**

Candidates, who will secure minimum qualifying marks in all the above stages of examination i.e. Written Examination, Documentation and Interview will undergo detailed Medical Examination, which will be conducted by a Medical board to assess their fitness as per revised uniform guidelines of Medical Examination for recruitment Medical Examination of GOs and NGOs in the CAPFs & AR as circulated by MHA vide their Office memorandum No.A-VI-1/2014-Rectt(SSB) dated 20th May 2015 and subsequent amendment thereof. If, a candidate is declared Medically Unfit during detailed medical examination, he/she will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating reasons for being unfit, as per **Annexure-‘C’**. Review Medical Examination (RME) of candidates will be conducted in continuation of Detailed Medical Examination preferably on the next day of DME. The consent for Re-Medical Examination as per **Annexure-‘C’** duly signed by the candidate should be submitted within 24 hrs after he/she is informed of his/her unfitness in DME. Review Medical Examination (RME) is conducted to rule out the possibility of an **Error of Judgement** in the decision of initial Medical Board/DME board. Decision of Review Medical board will be final. No appeal/representation against the decision of Review Medical board will be entertained.

7. **DRAWAL OF FINAL MERIT LIST FOR THE POSTS OF AC(LOGISTIC)**

(a) After completion of Medical examination, merit list will be drawn separately on the basis of marks secured/obtained by the candidates in the written examination and interview. In cases of tie in marks, tie cases will be resolved in the following manner:-

- (i) Total Marks in written examination.
 - (ii) Date of Birth, with older candidates placed higher.
 - (iii) Alphabetical order in the first names of the candidates appear.
- (b) The list of finally selected candidates will be published on BSF website (rectt.bsf.gov.in)
- (c) No waiting list shall be maintained/kept.

Note-II It is mentioned here that qualifying in the test will not confer any right to appointment, unless Recruitment Board is satisfied after Medical Examination and such enquiry as may be considered necessary that the candidates is suitable in all respect for appointment to the service/post. The decision of the Recruitment Board shall be final.

8. **HOW TO APPLY**

The application by the candidates must be submitted through **ONLINE mode** only. No other mode for submission of application will be accepted. **The facility for submission of online application will be opened on BSF website <https://rectt.bsf.gov.in> w.e.f 12/03/2023 at 00:01 AM and will be closed on 10/04 /2023 at 11:59 PM.** Procedure for submission of online application is attached with this advertisement as per **Annexure – ‘A’**.

9. **APPLICATION FEES AND MODE OF PAYMENT**

Candidates to pay Rs.400/- (Rupees Four hundred only) as examination fees plus Rs.47.20 service charges levied by Common Service Centre(CSC) through following payment modes :-

- (i) Net banking of any bank.
- (ii) Credit/Debit Card of any bank.
- (iii) Nearest authorised Common Service Centre

NOTE :-

- (i) **Female candidates of all categories and candidates belonging to Scheduled Caste, and Scheduled Tribes, BSF serving personnel are exempted from payment of examination fee.**
- (ii) Payment of examination will be accepted only through Online mode
- (iii) Fee once paid will not be refunded under any circumstances.
- (iv) In case of non-receipt of examination fee from the candidates of non-exempted categories, their form will not be accepted.

10. RECRUITMENT CENTRES

The candidates can opt the centre for appearing in different selection stages of recruitment process :-

S/ No.	Name of Centre	Address of Location/Address	Responsibility
(i)	Delhi	IG (HQ) FHQ, East Block-09, Level-04, R K Puram, New Delhi-110066	IG (HQ) FHQ BSF New Delhi

NOTE :-

- (i) Centre for conduct of examination may be changed at any stage of examination, if required, due to administrative reasons.
- (ii) The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Selection Test. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Selection Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Department.

11. IMPORTANT INSTRUCTIONS TO CANDIDATES

1.	Before applying online application, Candidates are advised to go through the requirement of educational /technical qualification, age and other criteria as per online detailed advertisement and satisfy themselves that they are eligible for the posts before applying. BSF reserves the right to cancel the candidature of any candidate at any stage of the selection process, if he/she is found not qualifying any of the prescribed eligibility criteria. This detailed advertisement is available on the BSF website http://rectt.bsf.gov.in .
2.	Candidates seeking reservation benefits for Central Govt. Servant/OBC must ensure that they are entitled to such reservation as per eligibility prescribed in the notice according to vacancy of the advertised post in OBC Category. They should also be in possession of the certificates in the format prescribed by Government of India in support of their claim at the time of application.
3.	Central Government Servants claiming age relaxation should be in possession of a certificate in the prescribed format from their office, in respect of the length of continuous service which should be not less than three years in the immediate period preceding the closing date for receipt of application.
4.	Qualifying the selection stages of recruitment process doesn't confer any right to candidates for appointment. Final selection of candidate will be made purely on merit.
5.	When application is successfully submitted, it will be accepted provisionally. Candidate may take printout of the application form for their own records. Printout of the application form is not required to be submitted to BSF recruitment centres. Candidates are also advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made through E-mail/SMS.
6.	Candidate should note down and retain 'Registration-ID' and 'Password' provided to them while making 'One-Time Registration' which is required for filling online application.
7.	Only online application is to be submitted by a candidate. Therefore, the candidates are advised to exercise due diligence at the time of filling their application form. Also ensure that all the particulars of application form must be filled up as given in the matriculation certificate otherwise their candidature may be cancelled at the time of documentation or as and when it comes into the notice of the board.
8.	Candidates will fill up personal basic information through online in the application form with correct entry like name of the post, candidate's name, father's name, address, category, DOB, marital status, mobile number, E-mail address, educational/technical qualification etc and thoroughly check all the entries.
9.	Candidates to refrain themselves from filling wrong information in their application form, uploading fake photograph of any other person/celebrity/dignitaries or object or puts blank photo etc., suitable action will be taken against such defaulter candidates as per provisions under Cyber Crime IT Act 2000.
10.	Applications with illegible/blurred photographs/Signature will be rejected summarily.

11.	Candidate serving in Government/Semi Government/Public Sector undertakings should apply after obtaining NOC. No objection certificate (NOC) from their employer will be required with application form. Also required at the time of Documentation and Interview.
12.	Candidate are required to upload their all essential Educational/technical certificates and other certificate as per post criteria mentioned in online detailed advertisement at Para No.4 (B) and other documents/certificate as per their category to support their claims as per advertised vacancy of the post. They should ensure they fulfil all the eligibility conditions for admission to the posts. If on verification at later stage, it is found that candidate does not fulfil any of the eligibility conditions, their candidature will be cancelled by the Recruitment Selection Board.
13.	All eligible candidates who apply in response to this advertisement before the closing date will be assigned Roll Numbers, if they fulfil the term and condition as given in this advertisement and found eligible for the post. Only such eligible candidates will be communicated through E-mail address/SMS for Call letters/Admit Cards through online mode for appearing in the first phase selection process. Their admission at all the stages of examination will be purely provisional subject to their satisfying the prescribed eligibility conditions. if on verification at any time before or after the selection test any candidate found not eligible at later stage in any aspect his/her candidature will be cancelled by the Department. The admit cards for all the phases of examination will be made/uploaded on the website only. Therefore candidates are advised to visit the BSF website for upcoming latest information of the all the phases of Examination.
14.	The recruitment board shall not be liable for any claim arising out of any injury etc. suffered during the tests. The decision of the recruitment board shall be final in all matters connected with this recruitment.
15.	The appointment will be subject to the conditions that the candidates are medically as well as physically fit. The selected candidates will have to undergo Basic Training at any of the Training Institutions of BSF. The services of those candidates who fail to complete the training successfully are liable to be terminated.
16.	Candidates belonging to the Physically Handicapped category are NOT ELIGIBLE to apply for this examination.
17.	Intimation regarding issue of Admit cards/call letters and any other important information pertaining to recruitment will be sent on the e-mail address or mobile number of candidates given by the candidates at the time of One Time Registration (OTR). BSF will not be responsible for any technical issue arisen due to inactive e-mail address or invalid mobile numbers. Hence, candidates are advised to ensure that active e-mail ID & mobile number must be used for OTR.
18.	Mobile, Calculator and other Electronic Gadgets are banned within the premises of the Examination Centre.
19.	The posts carries all India service liability. The selected candidates are liable to be posted anywhere in the Country as per the transfer policy of the Force.
20.	The recruitment will be done on All India Basis.
21.	Selected candidate will be governed by BSF Act and Rules.
22.	On appointment they shall be entitled for pension benefits as per the “New Restructured Defined Contributory Pension Scheme” applicable for the new entrants to the Central Government services w.e.f. 1st January, 2004.
23.	No request for change of Recruitment centre will be allowed/accepted under any circumstances. The Department reserves the right to cancel the centre and ask the candidates of that centre to appear from another centre. Department also reserve the right to divert candidates of any centre to some other centre to take the examination on administrative grounds.
24.	The candidates will have to make their own arrangements for stay during the course of appearing in recruitment process.
25.	In case, candidates are appointed in BSF and subsequently seek resignation or discharge before completion of 10 years service, they shall be required to remit an amount equal to three months pay and allowances or the cost of training imparted to them, whichever is higher as per rules to the Government.
27.	Beware of touts. No money is charged for recruitment in BSF. If you have paid or promised to pay money to any one, you are cheated and you are losing money. If anyone demands money or promises recruitment, you should immediately inform the same to the Presiding Officer (PO)/Chairman of the concerned recruitment centre.
28.	Appealing in any form or bringing outside influence will automatically disqualify the candidate from appearing in recruitment.

29.	The decision of the department in all matters relating to eligibility, acceptance or rejection of the application, mode of selection, medical examination etc. will be final and binding on the candidates. No enquiry/correspondence will be entertained in this regard.
30.	The department holds the right to make any changes in the advertisement or cancel it without assigning any reason.
31.	Candidates are advised to visit BSF website rectt.bsf.gov.in from time to time to know latest updates of recruitment process.
32.	An Employee serving in the same rank and pay grade will not be entitled to apply for said posts.
33.	Candidate must carry Admit Card with valid photo bearing ID proof, which is required at the Examination venue for entering in selection test, failing which they will not be allowed to appear for the same. Besides above, candidates may carry two recent passport size colour photographs with him for necessary action as required.
34.	Final scrutiny of eligibility criteria with regards to age, educational/technical qualification and experience etc according to post will be undertaken at the time of final selection/medical examination. Therefore, candidature will be accepted only provisionally till the final selection. At the time of final selection when scrutiny is undertaken and if any claim made in application is not found substantiated then the candidature will be cancelled and the decision of BSF in this regard shall be final.

12. ACTION AGAINST CANDIDATES FOUND GUILTY FOR MISCONDUCT

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling the online application form. If there is any inaccuracy or any discrepancy is found in OMR answer sheet, their OMR answer sheets will be held invalid and will not be further evaluated.

Involvement of candidates in any of the following activities will render their candidature debarred from appearing in recruitment :-

- (i) Possession of Mobile phone, accessories or any other electronic gadget whether in use or in switch off mode.
- (ii) Impersonate/procuring impersonation by any person.
- (iii) Submitting fabricated documents or documents which have been tampered with.
- (iv) Making statements which are incorrect or false or suppressing material information.
- (v) Resorting to any other irregular/improper/unfair means for qualifying the examination.
- (vi) Misbehaving in any other manner in the examination hall with the invigilator or any of exam functionaries.
- (vii) Besides above, candidature of candidates can be cancelled at any stage of the recruitment for any other ground which the BSF considers to be sufficient cause for cancellation of candidature.

13. COURTS JURISDICTION

Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction over the City/Town in which the concerned centre/office of BSF is situated and candidate has opted in his/her application.


(K S Raha)
DIG (Rectt.)

9 Mar' 2023

PROCEDURE/INSTRUCTIONS FOR REGISTRATION AND SUBMISSION OF ONLINE APPLICATION FORMS

- (a) Candidates must apply online by visiting BSF website <http://rectt.bsf.gov.in>. No other mode for submission of application will be accepted. Online submission of application form comprises of following steps :-
- (i) **One Time Registration (OTR). (STEP-I)**
 - (ii) **Filling of online application. (STEP-II)**
 - (iii) **Payment of examination fee through prescribed digital modes. (STEP-III)**
- (b) In STEP-I, candidates should first complete '**ONE TIME REGISTRATION**' (OTR) process by filling basic information relating to them i.e Name, Mobile Number and E-mail ID. Candidates to ensure that, only active/functional mobile number and E-mail ID must be used for **One Time Registration** purpose.
- (c) On submission of information, candidates will receive their **Registration ID and password** on their given mobile number as well as E-mail address. **Candidates are advised to keep memorize the Registration ID and password as the same will be essential to obtain access to your profile throughout the entire recruitment process.**
- (d) After completing the registration part, candidates can view the active advertisements under '**ONLINE APPLICATION**' link by logging in using their credentials.
- (e) In STEP-II, candidates can apply for Recruitment to the posts as mentioned in the detailed advertisement at para-1 by clicking on '**APPLY HERE**' link available next to relevant advertisement.
- (f) Candidate are advised to read the instructions mentioned in recruitment notification carefully before proceeding to online submission of online application form.
- (g) After reading the instructions, candidates should carefully fill the relevant fields of online application form and upload all essential documents (as mentioned in para No.4 (B) of detailed advertisement and other documents as per their category, photograph, signature and Thumb impression. Mandatory fields are marked with * (asterisk) sign. Only the application of candidate who fulfilling eligibility conditions will be accepted by system.
- (h) Candidates will have to fill basic personal information. After filling up all relevant information, candidate can see complete preview of their application form. If candidate desires to make any correction, then press "back". **No correction in the application can be made after clicking "submit" button. Hence, candidates are advised to press "submit" button only after confirmation of correctness of filled information by him/her.**
- (i) The digital size of photographs- 30 to 100 kb, signature- 20 to 50 kb, qualification documents 30 to 100 kb and thumb impression should not be more than 50 KB. Photographs and signature must be clearly visible and latest photographs must be uploaded. Format should be jpg.jpeg.png formats.

- (j) Candidates should thoroughly check all the entries filled in the online application form, before final submission. In case of any discrepancy, relevant entry may be corrected/edited. After final submission of online application, no change in any particular shall be allowed.
- (k) In STEP-III, the candidates are required to make fee payment (Candidates who are exempted from fee payment are not required to pay fee). Fee can be paid through Net banking, Debit Card, Credit Card and nearest Common Service Centre. Candidate's application will not be considered if fee is not paid for that application.
- (l) Candidates are required to follow below mentioned procedure to pay the fees :-
- After login, Application history is visible at the bottom side of page.
 - Candidates will be able to see applications submitted by him to the advertisement with fees payment status. Applications for which fees payment status is unpaid. Pay now link will be available there.
 - Three options will be available after clicking on pay now link.
a) Net banking b) Debit card c) Credit card.
- (m) After shown successful completion of fee payment, application will be completed. Candidates may take printout of this application for their own record. **Printout of application are not required to be sent to BSF.**
- (n) Online application submission will be completed after payment of examination fee.

Note : All eligible candidates under OBC category, who apply in response to this advertisement before the closing date will be assigned Roll Numbers, if they fulfill the term and condition as given in this advertisement and found eligible for the post. Only such eligible candidates will be communicated through E-mail address/SMS for Call letters/Admit Cards through online mode for appearing in the various selection process i.e Written Examination, Documentation Interview and Medical Examination according to post wise Exam/tests. However, any candidate found not eligible at later stage in any aspect, his/her candidature will be cancelled. The admit cards related information for all the phases of examination will be made/uploaded on the website only. Therefore candidates are advised to visit the BSF website for upcoming latest information of the all the phases of Examination.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari _____ Son/Daughter of _____ of village /Town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*.

2. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt.(SCT) dated 8.9.1993 ** (**as amended from time to time).

District Magistrate
Deputy Commissioner etc.

Dated: _____

Seal

*The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC for central Government services,)

** - As amended from time to time.

Note :- The term "ordinarily "used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**DECLARATION BY OBC CANDIDATE REGARDING
NON-CREAMY LAYER STATUS**

I, _____ Son/Daughter of
Shri _____ resident of
village/town/city _____ District/Division _____ State _____

hereby declare that I belong to _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in DOP&T OM No. 36012/22/93-Estt.(SCT) dated 08.09.93 which is modified vide O.M No. 36033/3/2013 Estt(Res) dated 13.09.2017. It is also declared that I do not belong to persons/sections (**Creamy Layer**) mentioned in column 3 of the Schedule to the Government of India.

**Signature of the applicant
(OBC Candidate)**

FOR OFFICIAL USE ONLY

Recruitment for the post of Assistant Commandant (Logistic) in BSF Air Wing By Direct Recruitment Exam-2023

MEMORANDUM UNFIT

Subject : Review Medical Examination of candidates found to be UNFIT in DME for the post of Assistant Commandant (Logistic) in BSF Air Wing By Direct Recruitment Exam-2023

Mr./Ms.Roll No..... is hereby informed that he/she has been medically examined for recruitment to the post of **Assistant Commandant (Logistic)** in BSF Air Wing on _____ at _____ and found UNFIT due to the reasons mentioned below :-

- (i)
- (ii)
- (iii)
- (iv)

2. You are hereby informed that you can apply for Review Medical Examination (RME) by signing on the consent form below. RME will be conducted on for which you are required to report at..... hours.

Signature of Medical Officers

Date
Centre

Name
Stamp

Counter-signature of the Presiding Officer with Seal.

Result of Medical Examination received

Name & Signature of the Candidate

FOR USE OF CANDIDATE ONLY

To

The Presiding Officer of Recruitment Board

.....
.....

Subject – **APPLICATION FOR REVIEW MEDICAL EXAMINATION**

Sir,

I hereby convey my consent for undergoing Review Medical Examination.

Place.....
Date.....

Signature.....
Name.....
Roll No.....

(.....)
Signature of the Presiding Officer with Seals

**STANDARD AND SYLLABUS OF WRITTEN EXAMINATION
FOR THE POST OF ASSISTANT COMMANDANT (LOGISTICS)**

The standard of the paper will be at par with syllabus of UGC/GOI approved MHA (Material Management)/Post Graduate in Material Management. However, as the syllabus pertaining to Material Management is vast, and it is expected that a person who has attained his professional degree is proficient in the chosen field of study, emphasis need to be given to practical application and relevance to BSF Air Wing, while framing question papers for written exams. Accordingly, the following syllabus is proposed.

A. PURCHASING MANAGEMENT

- i) **Overview**:- Definition, scope and objective –right quantity, right quality, right time, right price, right source, right service and right place, importance of purchasing and its impact on competitiveness i.e. quality, cost and responsiveness.
- ii) **Purchasing Organizations**:- Developing an organization, organization structure, responsibility, authority and accountability, duties and functions, purchase in various environment, centralization and decentralization, delegation of authority, developing goals and objectives, developing policies and procedures, policy manuals systems and procedures, maintenance of records, purchase budget purchasing interface with other departments, Cross-functional teams, Supply chains and networks
- iii) **Ethical and professional standards**:- concepts in purchase Supplier relations with buyer, fairness, integrity, business morals, responsibility to employer, treatment of suppliers, reciprocity, profession and person, conflict of interest, confidential information, gratuities, avoidance of sharp practices, law and regulations, area of abuse, examples of dishonesty, acceptance of gifts, hospitality and complements, bribery and corruption, practical guidelines, Code of Ethics in purchase, Governing laws, Small disadvantaged and minority-owned business, personal purchases for employees, Responsibilities to the profession, Global supply management.
- iv) **Make or buy or outsourcing**:- Strategic issues in outsourcing, factors determining make, buy/outsource decision, cost considerations, control of production of quality, learning curve, technological innovation in products and processes, technological changes and developments. Matching requirement to market conditions. Value analysis/engg/mgt, Business process outsourcing.
- v) **Pricing impact**:- Price Vs. cost, factors affecting prices, fixed price and FV clauses, cost plus pricing, payment terms, impact of taxes, customs, central excise and other levies on price, transportation cost, packing and handling cost-total cost, cost price analysis.
- vi) **Purchasing Cycle**:- Origin and need to purchase, vendor development and evaluation of sources, review of purchase requisition, Selection of potential sources of materials, purchasing methods, review products specification, quality assurance, tender enquiries/proposals, (RFO, RFI, RFP) evaluation of competitive offers.
- vii) **Vendor Analysis**:- Vendor/Supplier analysis-Sources of information, factors used to analyze supplier performance, evolution criteria, rating systems and bench marking.

- viii) **Negotiation:-** Phases of negotiation, pre-negotiation problems, strategies/tactics for conduct of negotiation, Negotiation with International vendors. Resolution of difference with supplier, payment issues with suppliers, verification of purchasing practices with established laws.
- ix) **Contracts/Purchase Orders:-** Contract/purchase order execution, issue of purchase orders, types of contracts, expedite and follow-up procedures, contract management, Laws related to procurement and their relevance application of each law, interpretation of parallel provision, Importance for working managers, Nature of various laws, terms & conditions, possible areas of disagreement, misinterpretation of terms.
- x) **Contract-term and Condition:-** Basics of Contract, Agreement & contract, essential of a contract, Offer, acceptance, consideration, capacity to contract, contingent contract, quasi contract, performance, discharge, breach of contract, remedies to breach of contract, compensation for breach, non-performance.
- xi) **Dispute resolution:-** Arbitration proceeding, advantages, award final & binding appeals to court-limited provision, International arbitration, arbitral institutions.
- xii) **Purchase practice by class of materials:-** Purchase of raw materials, commodities and MRO items, purchasing of small value items, requisition of capital assets including leasing, purchasing for transportation and purchasing in service industry, consortium buying.
- xiii) **Public Buying:-** Purchasing procedures of government departments/public sector companies and government undertaking, State Policies and guidelines, E-procurement, International procurement, Special features of public buying-organization and functioning of DGS and D, rate contract and running contract, canalizing agents, Recommendation of Central vigilance commission and Govt. purchase of defense and railway etc, ways and means of metering public confidence, acts of destroying public confidence.
- xiv) **Purchasing & Forecasting Techniques:-** Purchase forecasts, economic concepts used in forecasting-based on forecast data, market analysis, hedging and forward buying, JIT purchasing research, supplier rationalization, system supplier, TQM in purchase.
- xv) **Purchase Strategies:-** Strategic planning and implementation of Strategies, influence of corporate conditions and environment factors, re-engineering of purchase function, Early supplier involvement, reduction of cycle time, effective relationship with supplier, Role of purchasing in developing new/alternate materials, equipments. Supplier segmentation into products and services. Representation of purchase personal in meetings with appropriate external agencies.
- xvi) **Evaluation of purchasing function:-** Establishing performance indicators, benchmarking supplier feedback.
- xvii) **Modern Purchase Practices:-** JIT practices, green purchasing, reverse marketing, supplier partnership, external resources management, TQM, Zero Defect concept, ISO 9000.
- xviii) Decision Support Tools in Material Management.

B. **INFORMATION TECHNOLOGY & E-COMMERCE**

- i) **Uses of Computers:-** Processing, organizing and storing data, graphics, desktop publishing, e-mail, work processing, spread sheets, database

management, data for decision supports, networking both LANs and WANs. Windows 95/98/2000/XP operating systems.

- ii) **MS Office:-** Application in MS Office-Word (Word Processing), Excel (Spreadsheet), Access (data-base) and Power Point (Slideshow presentation) application.
- iii) **Internet:-** Introduction, Application, world wide web, Electronic Payment system & security.
- iv) **Benefit of Information Technology:-** Role of Information Technology in Business Industry, Service Sector, examples and cases.
- v) **Electronic Commerce:-** Types of Electronic Commerce Models.

C. INTERNATIONAL TRADE

- i) **Necessity of International Trade:-** Economic benefits of foreign trade, theory of relative advantage, absolute and comparative cost advantage, International product life cycle, restructuring of Industries.
- ii) **National Economic Development and International trade:-** Basic economic issues, growth of world trade, trade imbalances and debt problems, current challenges and opportunities, policies of international cooperation.
- iii) **Changing Environment of International trade:-** Composition of world trade, global marketing and production trend, foreign direct investments, growth of multinational enterprises.
- iv) **Role of Government Export and Import policy:-** Import substitution and need for import, foreign trade development and regulation act 1992 and foreign trade rule 1993, Policy of import liberalization, Government intervention in foreign trade.
- v) **Trade Policy:-** Instruments of implementation, Need of trade policy and government intervention, tariffs and duties, major types of quotas, tariffs vs quotas, subsidies, administration policies, case for free trade, global trading system.
- vi) **Customs:-** Customs Clearance Procedures, Appeal procedure.
- vii) **Foreign Exchange determination systems:-** Basic concepts relating to FE, Convertibility of currency, factors affecting rate of exchange, role of financial institution, Foreign Exchange Management policy (FEMA), FERA.
- viii) **Export document and Procedures:-** Registration of Documents and products in overseas countries, Government policy for export of commodities from India, Export cycle, Quality control and pre-shipment inspection, Export documentation, Legal aspects, International arbitration, Settlement of disputes, Facilities for exporters-Duty drawback scheme Duty Exemption scheme-special scheme for promotion of exports-rebate of CE Duty-Export Promotional councils and ECGC.
- ix) **Govt. policies for Import:-** Procedures for import of items-validity period of licenses, General provisions regarding export and imports, Import of capital goods both new and second-hand, import under EPCG scheme. Import of raw materials, components, spares and other requirements of industries. Export on re re-export basis – re-import after repairs abroad. Import through agents and sale on High seas.
- x) **Global Sourcing:-** Importance of global sourcing, Trade deficit, GATT/WTO, World Bank, IMF, INCOTERMS 2011, Problems of International Purchasing.

- xi) **Imports:-** Importation cycle, source development and selection of vendors, Evaluation of offers and ordering procedures, Forex markets, European Monetary system, Euro Currency, forward contracts.

D. INVENTORY MANAGEMENT

- (i) **Introduction :-** Definition of inventory, Importance of inventory management, need to keep inventory, objectives of inventory control, factors influencing inventory, impact on profitability, role of inventory managers.
- (ii) **Types of Inventory :-** Raw material, consumables, work in process, finished goods, spare parts, inventory with the suppliers including raw materials and other assets, perishable materials, hazardous materials, strategic materials.
- (iii) **Cost associated with Inventories :-** Purchase/acquisition costs, inventory carrying costs, over stocking costs, stock out costs, total acquisition costs, ABC (Activity based costing).
- (iv) **Forecasting techniques:-** Dependent and independent demands, lead time management, demand forecasting techniques.
- (v) **Inventory control:-** Concepts of selective Inventory control, Inventory categorization-ABC, HML, VED, GOLF, SOS,FGN, XYZ, SDE analysis; Traceability, Standardization and variety reduction; inventory coding systems, inventory performance analysis and reporting.
- (vi) **Replenishment of Inventory:-** Concept of Economic Order Quantity (EOQ) Functions of safety stock, for protection, economy (seasonal goods) safety stock Vs service levels, when to order.
- (vii) **Inventory Management Systems:-** Recorder level systems, fixed time systems, imprest stock control, open access bins, two/three bin systems, perpetual review systems, periodic review systems.
- (viii) **Inventories with Suppliers:-** Control of issues, accounting of receipts and returns/scrap valuation, monitoring the life of the tools/fixtures with suppliers and planning for replacement. Methods of Disposal of Surplus Inventory.
- (ix) **Spare Parts Inventories:-** Need for spare parts inventory, classification of spare parts, stocking policies for different classification of spares viz. Insurance, Capital, Rotable, Maintenance –Re-Conditioning and overhauling policies-determination of optimum number of spares-problems and solutions.
- (x) **Warehouse and Inventory Operation:-** Receipts and issue of materials controlling movement of materials, warehouse location and acquisition, warehouse design and layout, material handling and equipment, record keeping, communication, quality standards.
- (xi) **Accounting for Inventory:-** Accounting for raw materials, work – in-process and finished goods stocks, stock valuation methods, accounting for loss, pilferage etc. Classification of stocks, description and Denomination of Quantity, etc Stores ledgers, Masters stock lists, methods of pricing stores issues (LIFO, FIFO, weighted average and Standards), Stock verification, Methods of dealing with discrepancies.
- (xii) **Stores Management:-** Functions, layout, receipts, Inspection, Codification, Method of storage.
- (xiii) **Stores Administration:-** Accounting, documentation, location system, Administration of returned materials, handling of obsolescence – scrap and disposal procedures. Safety and housekeeping, measures for fire prevention, security and insurance, Material preservation, Methodology, shelf life,

clearance from port, Railway, Airports, Lodging claims from Insurance/others.

- (xiv) **Material Handling**:- Selection of equipments, tracks, pallets, stacking trucks, overhead and Mobile cranes, conveyors.
- (xv) Application of IT in stores accounting and inventory management.

E. LOGISTICS AND SUPPLY CHAIN MANAGEMENT

- (i) **Introduction**:- Definition, scope (activities included), system concept-information flow, ware housing, inventory control, packaging, transportation, customer value chain approach-inbound, process and outbound logistics, functions in logistics-order processing, inventory management, warehousing, transportation, material handling and storage, packaging and information.
- (ii) **Objective of Logistics management**:- Inventory reduction, reliable and consistent delivery performance, freight economy, minimum damages to product, quick response-contribution towards business excellence.
- (iii) **Supply Chain Management**:- Concept of supply chain, Components of Supply Chain, role of logistics managements Inventory reduction, reliable and consistent deliver performance, freight economy, minimum damage product, quick response – contribution towards business excellence.
- (iv) **Warehouse management**:- Warehouse site selection, size, layout, decision model for optimum warehousing, costing, warehousing strategies, virtual warehouses, information system, performance parameters, cold chain infrastructure.
- (v) **Material Handling systems**:- Role of Material handling in logistics, guidelines for MH, Equipment and system, manual mechanical and automated.
- (vi) **Storage systems**:- Concept of Unit load, storage principles, storage design, storage methods, automatic storage and retrieval systems(ASRS).
- (vii) **Inventory Management**:- Inventory Asset or liability, Inventory functions, Reasons for carrying inventory, related coasts, Inventory controls, policy guidelines.
- (viii) **Transportation**:- Infrastructure, Freight management-(availability), speed, reliability, capability, frequency, fright cost, transportation networks, route planning, containerization.
- (ix) **Packaging for logistics** :- Unitization for packaging, design consideration for handling, transport, storage and communication, packaging materials, packaging cost.
- (x) **Information system for logistics**:- Information needs, design requireme desired characteristics of information system.
- (xi) **Logistics Outsourcing**:- Drivers of outsourcing trend, benefits of outsourcing, Third party and fourth party logistics, selection of service provider, value added services, service contracts.
- (xii) **Technology for logistics**:- Role of technology, Automatic identification, Bar coding, Radio frequency identification, Communication technology-Electronic data interchange, e-tracking, VSAT and GPS systems, automated material handling, information technology –ERP, DRP.
- (xiii) **Reverse Logistics**:- Challenge of Product returns, scope of Reverse logistics, refitting, repairs refurbishing, recall, recycling and waste disposal system design for RL, RL a competitive tool.
- (xiv) **Logistics for e-commerce and International Trade**:- Explain linkage with e-commerce and International trade.

F. **PACKAGING DISTRIBUTION AND RETAIL SUPPLY CHAIN MANAGEMENT**

- i) **Introduction**:- The concept of Packaging, Definition of packaging, Principles of packaging. The role and importance of packaging. Aim and objective of packaging.
- ii) **History of Packaging**:- Various types of packaging, historical development of packaging, packaging industry in India.
- iii) **Cost of Package**:- Cost effective packaging, returnable packages, packaging cost, lateral trend in packaging, packaging economics.
- iv) **Packaging of materials**:- Various materials and forms, latest trends-new materials in packaging, packaging system, packaging entities, packaging design, green packaging.
- v) **Packaging**:- Packaging suitable for overseas markets, transit packaging, packaging and containerization, packaging for different modes of transport labeling, Documentation, invoicing, export documentation, tracing of goods dispatched.
- vi) **Physical Distribution**:- Definition and need of physical distribution, market forces affecting distribution, Relations with sales and distribution centers. dispatch and delivery, resource planning.
- vii) **Unitization**:- Palletization for unit packaging and transport, containerization, Roll on/Roll off ferries, Lighters abroad ship, choosing right materials for packaging.
- viii) **Physical Distribution**:- Analysis of traffic demand, forecast, throughput and performance, network planning techniques, model development and sensitivity analysis, control and monitoring of costs, preparation and presentation of data and reports, customer communication, treatment of damages, return and claims.